CT TyMetrix 360°
E-Billing

Save time and money, and zero in on what matters—with the most powerful e-billing solution and invoice testing engine for corporate legal and claims departments.

Manage your department's legal invoices with ease while giving law firms clear invoice standards, a streamlined process, and secure submission options. Quickly review and approve invoices online and easily monitor spend. And make it easy for law firms to track all invoices—with the leading end-to-end e-billing solution.

Put Every Invoice to the Test

Ensure that all invoices are tested for completeness, mathematical accuracy and compliance with outside counsel guidelines—using the industry's most flexible, configurable invoice testing program. Powerful rules management features let you vary application levels and enforcement options. Rules can be selectively enforced at different levels, including activity or expense codes, timekeeper rates or key words. Management options include creation of rules at the matter, vendor or line-item level and effective dates.

Gain the speed, flexibility and insight to save time and money throughout the entire streamlined billing process.

SIMPLIFY INVOICE SUBMISSION

Submit invoices in industry-standard formats. Upload through a simple Web interface, submit via e-mail or create via wizard. Attach supporting documentation such as scanned or electronic receipts.

SUPPORT MULTIPLE CURRENCIES

With the highest level of support from any legal e-billing solution, you can accept invoices in all ISO-approved currencies; review them in their native currency or by user preference.

FLEXIBLE, TRANSPARENT ROUTING WORKFLOW

Use configurable invoice review workflows, including approval-level management, supervisor, matter and work-area-level invoice routing. Expand review options through export features and easily consult non-system users with options including email invoice, print or conversion to Microsoft Excel®.

REVIEW BY EXCEPTION

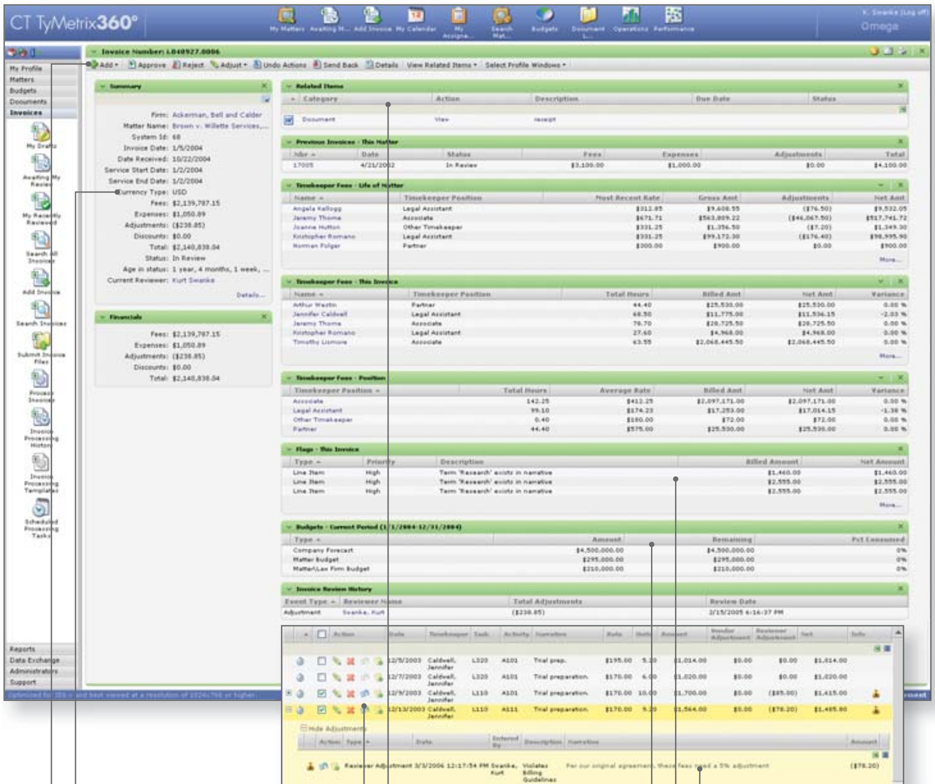
Prioritized reviewing tools include filtering, sorting, key word and flag search. Easily isolate lower-priority invoices for bulk approval. Adjust by percentage, currency or units at the invoice, group line-item or single line-item level.

INTEGRATE WITH ACCOUNTS PAYABLE

Combine approved invoice information with matter and vendor information for file transfer to your accounts payable system. The file format, order of fields, business rules, delivery method and desired schedule and frequency can be configured to match accounts payable specifications and requirements.

INTUITIVE INVOICE DASHBOARD CONTROL

Top-line contextual information is front and center. Configure the Invoice Profile to reveal the information that is most relevant. Drill down and through to discover information on the pending invoice and rolled-up historical data. Identify important information such as budget-to-actual, staffing patterns and flagged violations before reviewing invoice details.



Summary

View top-line financial information about the invoice, vendor and matter. Quickly determine invoice age, total amount of fees, expenses, adjustments and discounts, as well as the invoice's net amount.

Intuitive Design

Flexible on-line review interface allows you to quickly access the invoice and navigate through the details.

Supporting Documentation

Easily locate and access Notes, Attachments, Receipts.

Invoice Adjustments

Communicate adjustments and rational to law firms. Avoid delays in paying appropriate invoice amounts.

Get a Complete Audit Trail

Track all actions taken on an invoice with fast, intuitive searching and filtering tools—including open text/filter-based searches.

Potential Guideline Violations

Results of invoice testing displayed to facilitate immediate scrutiny of flagged line items.

Budget to Actual

Assess pending invoice in relation to total spend to date on matter.

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CT TyMetrix 360º E-Billing

Enforce Guidelines and Extract Metrics

Save time and gain insight with an e-billing workflow that enforces your guidelines and reveals valuable metrics about your matters, your company's risks and transactions, and the practice patterns of your outside counsel.

Integrate with Accounts Payable

Facilitate payment by combining invoice, matter and vendor information for all approved invoices into a single file.

Automate Routing through Approval Workflow

Configure your invoice routing workflow. Review, share and attach notes to invoices—then email, print or convert them to Microsoft Excel®.

Manage the Business of Law

Give legal executives the extensive management reports to identify trends, enhance organizational performance, plan budgets and forecasts accurately and make more informed strategic decisions for improved legal outcomes and bottom-line gains.

Unify Matter Management and Electronic Invoicing

Empower your teams with the level of clarity and integration that comes from the simplicity of a combined e-billing and matter management workflow.