

CT TyMetrix 360°
Matter Management



**Improve
Collaboration
with Outside
Counsel**

CT TyMetrix provides a platform for greater collaboration with outside firms and other vendors—a secure, extended workspace that client server-based systems and mainframe

systems cannot offer. It's easy to selectively and securely share matters with outside counsel and collaborate on important matter-related items. When your inside and outside teams are aligned and informed on strategies and cost expectations, you have the control to make better decisions.

Gain new insight into, and control over, every aspect of every matter quickly and easily—with the leading matter management solution for legal/claims professionals.

Our configurable matter management tools mirror the way your organization works. So it's quick and easy to view your entire portfolio based on categories and workflows that match your organizational structure. Now you're just a click away from any information you need.

Get a complete and transparent view of your entire matter portfolio with the intelligent matter management solution that works the way you do. Increase insight and productivity with a single source for all case information across all practice areas, which includes: matter profiles and details, important dates, documents, assessments, exposures, evaluations, progress notes, predictions, issues, contacts and notes.

CONFIGURE YOUR MATTER PROFILE TO EACH PRACTICE AREA

Our configurable tool set lets you decide what information to collect and how it should be organized at the practice area level. Flexible desktop controls let you decide precisely what will be displayed on your matter profile. This open workflow gives you a complete view of your department's matters, from litigation to intellectual property to mergers and acquisitions, across all business units.

GROUP MATTERS FOR GREATER INSIGHT

Group matters based on a shared high-level category, regardless of their practice area or business unit. A grouped category can include multiple matter types from differing practice areas. This flexibility replicates the way your department works and aligns your teams for improved outcomes.

PUT IMPORTANT MATTERS ON ALERT

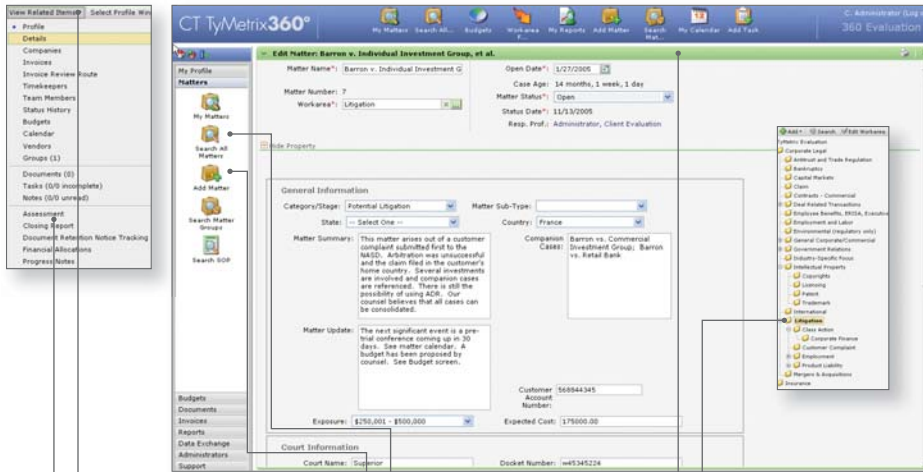
Set automatic alerts for matter events that require immediate attention. Links within alerts drive users exactly to the task, document, event or invoice that requires immediate attention, ensuring that even occasional users can quickly navigate to high-priority items.

TAKE CONTROL OF YOUR MATTERS

Combine the budgeting and forecasting modules to control financial risk and exposure. Estimate and track your legal spend at macro and micro levels by matter, practice area and operating unit.

EFFECTIVE MANAGEMENT THROUGH INTUITIVE PORTAL

Take control of your matter management workflow through centralized access to all matter-related information. Quickly assess matter status and financials and immediately navigate to pending work, documents, budget status and strategy information.



Portal Access to all Matter Information

Matter Profile pages provide dashboard views for all pertinent case information. Hub and spoke design keeps relevant details just a click away.

Working Tools to Drive Process

Discrete Web forms allow team members to capture strategy, budget and closure information. Progress notes and status information keep the whole team apprised of the progress and expectations for action.

Practice-Oriented Search Options

Quickly locate important case information via powerful search tools: open text, boolean and filtering. Department managers and administrators can quickly group and evaluate matters based on specific and practical criteria.

Life of Matter Management Tools

Manage entire case lifecycle from open to close or easily import case tracking information from another system, such as intellectual property.

Flexible Data Capture Requirements

Configurable templates enable you to capture case information by practice area, line of business, matter type, region, etc. Choose required fields to improve workflow compliance.

Centrally Track Current Information

Intuitive collaborative tools enable internal and external teams to synchronize efforts and improve communication. Choose the level of secure access by department, case or law firm. Every field includes an audit trail history.

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Operational Business Intelligence

Matter information is displayed at various decision points where it can be most impactful, including the matter dashboard, search and filtered result sets and matter status and inventory reports.

Matter Management Tools

- Matter Profile
- Configurable Matter Details
- User Management
- Collaborative Model
- Dynamic Fields—Matter Creation and Security
- Bulk Matter Import
- Configurable Web Forms

Matter Inventory Management

- Matter Searching and Filtering
- Dynamic Fields—Configurable Filters
- Matter Grouping
- Matter Status History
- Field History

Schedule Management

- Calendars
- Tasks
- Notes

Integrated Matter Management

- E-billing
- Budgeting and Forecasting
- Documents

Matter Management Reports

- Matter Inventory
- My Matters
- All Matters
- Matter Activity
- Inactive Matters



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