

CT TyMetrix 360°  
Professional



**The Right  
Solution on the  
Right Scale: Yours**

Every day, your legal department faces the same pressures to document matters, control costs and manage performance that larger companies do; only the scale is different. Whatever your size, you can't afford not to have a collaborative, web-based matter management e-billing and reporting solution.

That's why our CT TyMetrix 360° solutions are available on every scale. You can start with the Professional solution, and make a seamless transition to the Premium or Platinum solutions as your needs grow. It's quick to install. Easy to use. And ready to scale whenever you are.

## Winning legal departments come in every size. Now so does the industry's leading solution for e-billing and matter management.

Give your legal department the power to reduce costs and improve performance—on a scale that makes business sense to you. Now it's simple with the Professional version of CT TyMetrix 360°, the unified, turn-key solution for matter management, e-billing and reporting.

**BE UP AND RUNNING WITHIN 30 DAYS**

With our Rapid Deployment Model, your legal department can get up to speed and down to business quickly; no special IT experts required. We've brought our industry-leading matter management and e-billing best practices and capabilities into a pre-configured "out of the box" solution that is quick and easy to install.

**THE SPEED AND SIMPLICITY YOU  
NEED NOW**

CT TyMetrix 360° Professional is easy to learn and use, with matter management templates and pre-set tools for rules, invoicing and matter tracking. Smart workflow tools streamline processes and accelerate productivity. And users are supported by the industry's leading provider of solutions for the legal professional.

**GET LAW FIRMS ON BOARD QUICKLY  
AND EASILY**

Law firms are enthusiastic adopters of CT TyMetrix 360° for good reason. Many of them are already

billing and collaborating on the network. With an integrated platform that's easy to learn and use right away, law firms can begin e-billing as soon as they're activated. Our Law Firm Services team works closely to support law firms as they transition to online billing and working in a collaborative environment.

**THE SEAMLESS SCALABILITY YOU'LL  
WANT LATER**

As your needs evolve, it's easy to upgrade from CT TyMetrix 360° Professional to the Premium or Platinum versions.

**SHORTEN THE LEARNING CURVE—AND  
LEAVE LAW FIRM SUPPORT TO US**

CT TyMetrix 360° Professional is so intuitive and easy to use that most users get up to speed through our short training sessions via the Web. And your company always receives the training and support that make CT TyMetrix the industry leader in legal solutions.

CT TyMetrix 360°  
Professional

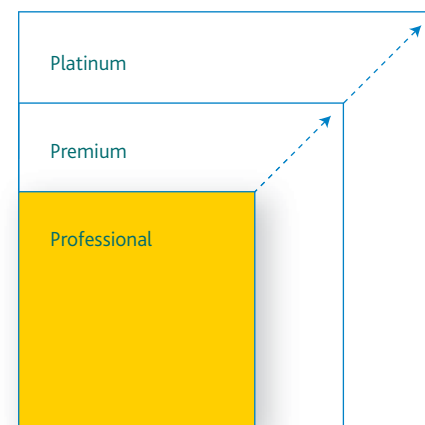
**Your Business is Changing—  
and We're Changing with You**

Like every offering in our family of solutions for the legal professional, CT TyMetrix 360° Professional is built on a deep understanding of the way corporate counsel and their law firms work now. It incorporates our leading expertise and best practices into an intuitive solution that gives you:

- Easy-to-use tools that enhance organizational performance, improve business processes, lower processing costs and reduce legal expenses
- A fully hosted solution, which reduces cost of ownership and maintenance while increasing access and usability
- Enhanced ease of use and quick user adoption
- Lower total costs of ownership and predictable upgrade paths
- An expert team that supports you and your outside law firms
- A variety of pricing models to suit your budget requirements
- The scalability and support you need today—along with a seamless path to tomorrow

Reduce costs, improve decision-making, and increase collaboration with outside counsel. It's never too soon—and it's never been easier.

**ONLY CT TYMETRIX 360° HAS EVERYTHING YOU NEED TO MANAGE THE BUSINESS OF LAW—ON ANY SCALE**



**SAVE TIME AND MONEY WITH E-BILLING**

Review by exception to save time and zero in on what matters. The CT TyMetrix 360° e-billing system automatically enforces and resolves invoices based on your existing guidelines, then advises you with dynamic flags or alerts. These advanced tools help you budget and forecast, and provide actionable reporting data.

**USE TOOLS THAT WORK THE WAY YOUR ORGANIZATION WORKS**

CT TyMetrix 360° Professional integrates all needed financial data and case documents for every matter. View total fees and expenses, timekeepers, case aging,

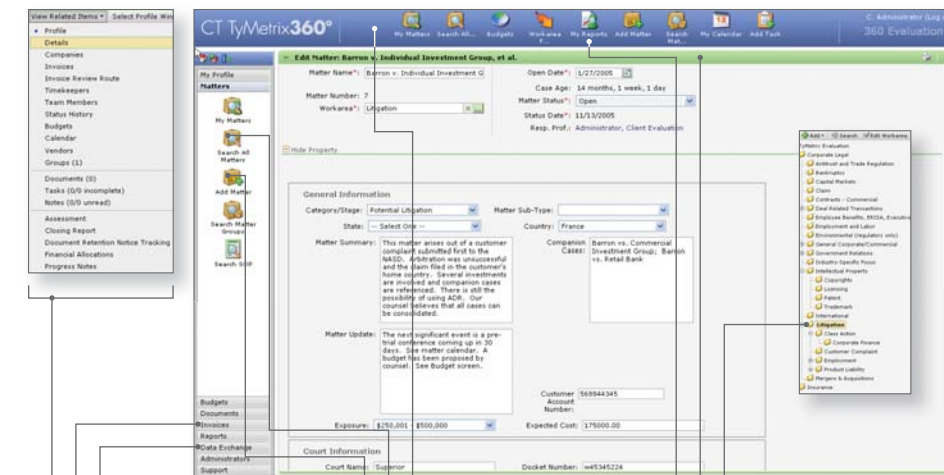
and budget figures for any matter at a glance. Now all of your matters, documents, notes and tasks can be quickly viewed from the core matter or claim.

**STAY INFORMED WITH ACTIVE REPORTING AND DATA ANALYSIS**

Use the legal industry's most powerful tools to translate raw numbers into meaningful metrics and share reports on everything from case updates to departmental business. Matter and e-billing reports inform the intelligence of the entire solution, which grows in richness and value as you aggregate data.

**SENSIBLE UPGRADE PATHS**

Your Account Management Team devotes its deep expertise to help you optimize the system for your objectives and operational criteria. As your company's reliance on technology deepens and your initiative expands, we can recommend enabling additional features, such as budgeting, counsel scorecards, operational management reports, and more.



**Payment File Wizard**

Facilitate payment by combining invoice, matter and vendor information for all approved invoices into a single file for delivery to accounts payable.

**Integrated Electronic Invoicing**

Save time and gain insight with an e-billing workflow that enforces your guidelines and reveals valuable metrics about your matters, your company's risks and transactions, and the practice patterns of your outside counsel.

**Portal Access to all Management Information**

Profile pages provide dashboard views for all pertinent case information.

**Personalized Portal Access**

Configure views at the individual user level.

**Practice-Oriented Search Options**

Quickly locate important case information via powerful search tools: open text, boolean and filtering.

**Life of Matter Management Tools**

Manage entire case lifecycle from open to close or easily import case tracking information from another system, such as intellectual property.

**Flexible Data Capture Requirements**

Configurable templates enable you to capture case information by practice area, line of business, matter type, region, etc.

**Centrally Track Information**

Intuitive collaborative tools enable internal and external teams to synchronize efforts and improve communication. Choose the level of secure access by department, case or law firm. Every field includes an audit trail history.

**Active Analysis and Reporting Tools**

Real-time access and advanced design allows you to report on virtually every data element collected.

**GET A 360° INSIGHT**

From your personalized home page, you can see the big picture and answer the most demanding questions in just a few clicks. This portal to your entire practice includes configurable management reports, as well as profiles of matters, vendors and invoices—providing immediate access to relevant information and alerting you to top priorities.

**EFFECTIVE MANAGEMENT THROUGH AN INTUITIVE PORTAL**

Take control of your matter management workflow through centralized access to matters, invoices and management reports. Quickly assess matter status and financially and immediately navigate to pending work, documents, invoices and strategy information. View top-line financials for the invoice, vendor and matter. Hub and spoke design keeps relevant details just a click away.

**DASHBOARD ACCESS TO REPORTS ON COSTS AND CASE INVENTORY**

With quick access to and control over management reports, you have the tools to defend and support legal expenditures, increase cost savings, and improve operational efficiencies across your department.

# The best-in-class solution to reduce costs and improve performance—all from a single, easy-to-use platform.

## INDUSTRY'S LEADING MATTER MANAGEMENT SOLUTION

Take control of your matter management workflow with a system versatile enough to be configured for litigation and non-litigation matters. With centralized access to all matter-related information, quickly assess matter status and financials and navigate to pending work, documents and strategy information.

- Single-click access to all matter-related information—documents, fees and expenses, matter team, invoices and more
- Flexible data capture requirements by matter type, area, or organizational unit
- Controlled law firm access to selected areas and functions
- Collaborative task engine
- Document management
  - Version control
  - Check in/check out
  - Secure document folders
- Calendaring

- Configuration tools to add/edit/delete dynamic fields
- Data import/export utility
- Matter copying tools
- Matter grouping
- Matter management reporting
- SOP integration with matter creation
- Alerts

## E-BILLING MADE EASY

Manage your department's legal invoices with ease while giving law firms clear invoice standards, a streamlined process, and multiple, simple and secure submission options. Quickly review and approve invoices online and easily monitor spend through aggregated reports. And make it easy for law firms to track all invoices.

- Electronic invoice submission
- Manual invoicing tool
- Invoice testing for compliance with counsel guidelines
- Invoice status tracking
- Group and line-item adjustments by percent, amounts or units
- Configurable and exportable payment file
- Invoice review display of contextual information
- Industry standard formats for submission, fees and expenses
- Multiple currency support
- Life of matter budgeting

## MANAGEMENT REPORTS

Reports aggregate your department's data and demonstrate case cycle times, team concentrations, risk management profiles and outcome information.

- Accounts payable and audit reporting
- Counsel performance and selection reports
- Standard report templates and *ad hoc* report generation
- Matter and e-billing reports throughout the system
- Personalized grid displays with charts and graphs
- Report Creation and Publication Wizard to share reports
- Filtering functionality to define the dataset
- Intuitive “drill down” and “drill through” functionality
- Template Manager to easily administer recurring reports
- Snapshot and refresh capability

## OPTIONAL ADD ONS

- Fiscal budgeting and forecasting
- Diversity management
- Custom reports
- Professional consultative services



CT

a Wolters Kluwer business

### CT TyMetrix

One Corporate Center, 11th Floor  
Hartford, CT 06103-3220  
860 549 8795 tel  
860 549 5149 fax  
www.cttymetrix.com